CSTARS USER GROUP
October 7, 2004
Meeting Minutes

ATTENDEES:

Crystal Davis, OAM
Tom Cochran, OAM
Yancy Stern, OAM
Marjie Dones, NOAA
Lynne Phipps, NOAA
Rhonda Nelson,
Brenda Summers,
Willette Hamilton, OSDBU
Pam Harper, OCS
Suja Madhavan, Census
Sharon Driggons, Census
Clark Terrell, Census

Jerry Rorstrom-Lee, Census
Britaini Carroll, Census
Dennis Morris, NDBC
Pat Grimes, NIST
Sandy Feebach, NIST
David Groten,
Chuck Hughes,
Kevin Crowley,
Ken Pooton,
Gary Hill, CACI
Teddy Mann, CACI

ADMINISTRATIVE
- ❖ The next CSTARS Users Group Meeting will be held November 10, 2004 at Herbert Hoover Building.
- ❖ Review of Open Action Items
  - o Refer to Action Item Chart for Status

FINANCIAL INTERFACE
- ❖ Status and Update
  - ▪ DLD Document draft for the Web to be sent out 10/18. Please respond back within 5 days.
  - ▪ CSTARS Prototype – will have a demonstration on 10/29 for requisitions, commitments, award obligations, and vendor
- ❖ Standardization
  - ▪ CSTARS meeting scheduled on 10/25 concerning roles and issues. Input for this meeting is requested. Send questions to Ken; CC Britaini, Jerry
  - ▪ Pat raised the impact analysis for Phase 2 as an example for the inputs.
  - ▪ Gary will generate an ad-hoc query showing the structure of the Account Codes for Pam and Pat for the meeting on the 25th.

CSTARS Rules of Behavior
- ❖ Reviewed and incorporated feedback.
- ❖ Kevin is finalizing the server configuration and signin process with CSTARS ID. Will have this before the next meeting.

CSTARS 5.8C Review
- ❖ Document Clause – fixed with version 5.8c
- ❖ Updating 10/12 to NOAA; when successful, move on to other databases
- ❖ FDPS-NG userid/password security issue at intermediate site.
- ❖ **ACTION ITEM: Gary looking into security issue of password displayed on screen.**

CONSOLIDATING NOAA PRODUCTION DATABASES
- ❖ Covered in the action items

CSTARS DATA ELEMENTS STANDARDIZATION
- ❖ Crystal will resend an e-mail to add new fields as mandatory.

❖ The interface that Britaini is working on will be added to this document.

ENTERPRISE ACQUISITION REPORTING SOLUTION (EARS)
❖ Had kickoff meeting 10/6.
❖ Looking into training for about 3 weeks starting in February.
❖ Yancy will send out weekly updates to the CSTARS User group.

IGT EXCHANGE
❖ **ACTION ITEM: Yancy will follow up with Crystal.**

E-GOV INITIATIVES

FPDS-NG
❖ Issues continue. Yancy working to address work around.
❖ Yancy will continue to follow up on the problems that the users are having.
❖ **ACTION ITEM: Yancy, Gary will send e-mail to new Project Manager.**

BPN/CCR-Data Update-To-Date
❖ **ACTION ITEM: OCS will train a person to run the report at 7:00 AM.**
❖ **ACTION ITEM: Pam will e-mail the bottom part of the log file to a given list of people at CENSUS.**

FEDBIZOPS
❖ Has been awarded. Waiting on changes.

IAE highlights
❖ PIPPERS is out.

C.Weeb Usernames
❖ Different interface appearance.
❖ **ACTION ITEM: Teddy will re-activate the user names.**

CACI PM Task
❖ Awarded 4 one year options – good through 2006.

CACI PM SURVEY
❖ Crystal will send out another survey on 10/8.

COMMENTS
OS+: None
NIST: None
Census: None
NOAA: None
CAPPS: None
OSDBU: None
OCS: None
CACI: None

Open DOC Action Items

Date	Item	Who
4/8/2003	1. Sharon Driggins of CENSUS will provide Pam Harper of OCS feedback required on the printing issue.	P. Harper
7/8/2004	2. Bureau's to either provide access to D. Alexander or walk him through their training DB. Anyone giving access to the DB must send a formal note with the request to P. Harper at OCs.	D. Alexander
7/8/2004	3. Disaster Recovery will begin Dec 6 and go until the 8th.	P. Harper
7/8/2004	4. V. Evans to find out from Bureaus what their requirements are for Clause Management.	V. Evans
10/7/2004	5. Look into another way of sending the userid and password to the intermediate site.	G. Hill
10/7/2004	6. Yancy/Gary to send e-mail to new FPDS-NG PM.	Y. Stern/G. Hill
10/7/2004	6. Yancey will follow up with Crystal on IGT Exchange information.	Y. Stern
10/7/2004	7. Pam will train someone at OCS to run the report at 7:00 AM	P. Harper
10/7/2004	8. Pam will send bottom part of log file as e-mail to CENSUS list.	P.Harper
10/7/2004	9. Teddy will have the C.Web user names re-activated.	T. Mann